

February 18, 2021

Attendance:

Voting: Katire Cole, Jill Auger, Jane Wilson, Oscar Nebangwa, Ivy Turner, Kristin Rinehimer, Ivy Jones Turner, Sarah Hathaway, Mark Wells

Non-Voting: T. J. DeMarco, Andrew Parmelee, Jeff Ferguson, Trina Portillo

Convene

The duly elected moderator, Jane Wilson, opened the meeting with prayer via Zoom at 7:00 PM. The moderator declared that a quorum was present.

The council approved the minutes from its last meeting on January 21, 2021

Personnel

Jeff Ferguson

On behalf of personnel, Jeff Ferguson brought two questions for council:

1. Can council take some time to give clarity on their role? How does council see this working?

There will be a conversation between the operating manual group and personnel to develop a job description for the personnel committee. Council members provided some input and personnel will bring additional questions to the council as needed.

2. Some members of personnel were surprised that Presbytery meetings would be on Thursdays.

This calendar was voted on by Presbytery at the December meeting.

Treasurer's Report Andy Parmelee The treasurer submitted financial reports located in Appendix A of these minutes. These all reflect year-end reports. The treasurer reported a stronger than usual response sessions in 2020. The budget projected \$115,000 in per capita contributions, which was exceeded by \$6,000.

Stated Clerk Report

T. J. DeMarco

Mandarin Bible Study

COM has agreed to take on committee oversight of this ministry and for now I will be the liaison between COM and the fellowship. I also spoke with Paulo Lima about bringing the Shekinah fellowships under the oversight of COM. He agreed that this is the best way forward, but I have not yet spoken to COM about taking on this responsibility.

Website/Directory/Communications

Ben and I have been meeting to make the website more useful for members. I've gone through my emails to determine the most common questions that people ask. Ben re-designed part of the website to make the most commonly requested information easily accessible. We also collected data on changes in information for members. Ben compiled the info and put together google forms that are far easier to edit than past versions of the directory.

I think that the modification to the communications coordinator position is a dramatic improvement and brings us closer to what the Budget and Strategy Committee envisioned. Ben has the skillset that we need to continue to improve communications. I don't believe that his position alone will help with fund development, but I do think that it gives us the structure to produce effective communications campaigns for events, fundraising, or whatever else we feel the Presbytery needs to accomplish.

Operating Manual

The members of the operating manual committee

March Presbytery Meeting

The council reviewed the docket for the March Presbytery meeting. The council voted to direct the Presbytery offering to Martin Luther King Presbyterian Church in Springfield, MA.

Moderator's Report

Jane Wilson

The moderator reported that she attended the ordination service of Tom Reid that was inspiring to be part of.

Committee on Ministry Report

Jill Auger

With the Resource Presbyter departing there are many relationships for COM to build in order to establish lines of communication with the Presbytery. The COM chair also attended the gathering at Hartford St. Natick to say good-bye to their pastor Eric Markman whose last day was on February 14.

Committee on Preparation for Ministry Report

Kristin Rinehimer

Several inquirers and candidates have unique situations in going through the process and this has caused relationships between committee liaisons and those under care to grow closer. The committee has been creative and found ways to work with candidates.

Drew Hanson is now the vice chair of CPM. He will likely sit on council in the spring.

Mission and Congregations Report

Katie Cole

No report.

Trustees Report Oscar Nebangwa

No report.

Nominating Committee Report

Sarah Hathaway

The nominating committee continues to work on vacancies.

Budget Task Force

lvy Turner

The budget task force is in the process of completing their work. They will be identifying recommendations and considerations.

Old Business

Mandarin Bible Study

The council reviewed the seed grant application for the Mandarin Bible Study and agreed to ask its leader to meet with council.

Martin Luther King Presbyterian

The Stated Clerk met with the pastor of MLK. At this point the MLK congregation does not know how much the restoration of their building will cost, but council will keep MLK on the agenda for regular updates.

Anti-Racism Policy Task Force

Council will ask members of Presbytery to serve on this task force. This will remain on the council's agenda.

Adjourn

The meeting adjourned with prayer at 8:30 PM.

Appendix A: Treasurer's Reports

Per Capita and Mission Budget for 2020		Budg	ber 31. 2020			
I. Per Capita and Mission Resources:		2020	% Budget	2020	% Budget	
1) Member Church Per Capita (formerly Unified Mission)	\$	115,640	46.5% \$		105.1%	Balancer
2) Transfer from Trustee Funds - Awards, Orients, Loans (as awarded)	ŝ	-	0.0% \$		0.0%	
3) Transfer from Fort Square Settlement Proceeds	\$	-	0.0% \$	50,000	64.8%	Checking
4) Transfer from Trustee Funds (5 Yr Rolling Avg of Interest Income)	\$	722	0.3% \$			Savings
5) YAV Payroll Support	\$	25,190	10.1% \$		58.3%	12/31/2
6) Individual Gifts	\$	5,000	2.0% \$		165.2%	
7) Unrestricted-Shared Mission	\$	25,000	10.1% \$		136.4%	
 Designated/Directed Mission (as gifted) 	\$	-	0.0% \$		0.0%	
 Presbytary Loose Offaring (as received) 	\$	-	0.0% \$		0.0%	
Unrestricted fundmising/Operational Donations (as awarded)	\$	77,157	31.0% \$		0.0%	
11) Transfer from Trustees - PCN Building Manager and Insurances			\$		0.0%	
RESOURCES Total:	\$	248,709	100.0% \$		133.0%	
II. Per Capita and Mission Disbursements:		2020	% Budget	2020	% Budget	
A. Congregational Mission Programs	<u>s</u>	12,500	5.0% \$		19.4%	01/01/2 Income
1) POB Shared Mission Programs 2) Shekinah Fellowshipo - Natick	ŝ	12,500	5.0% 5	14,500	0.0%	Disburse
3) Shekinmah Fellowship - Brockton, Marlborough, Waltham	ŝ		0.0% \$		0.0%	12/31/2
4) Hartford Street Church	\$		0.0% \$		0.0%	
5) Christmas Worship for Congregations	ŝ	-	0.0% \$	800	0.0%	Funds
6) Whitinsville Church	\$	-	0.0% \$		0.0%	Openting
7) Newton Presbyterian Church - PoB Grant	\$		0.0% \$			Yay Fund
8) PoB Young Adult Volunteers	\$	-	0.0% \$			Pesce Off
9) Designated - Directed Missions B. Other Mizzion Programs	\$	12,500	0.0% \$	3,000	0.0%	PJC Youth Tr
1) PoB Shared Mission Programs	5	12,500	5.0% 5	640		Penterout
2) PC(USA) Mission Agency	ŝ	12,500	0.0% 5			PC Conf
3) Presbyterian Disaster Assistance - Regional Hurricanes	\$	-	0.0% \$			Pastor's l
4) Young Adult Volunteers	\$	-	0.0% \$	1,200	0.0%	Presb. Day
5) Mission to the Congo	\$	-	0.0% \$		0.0%	Abbey Bo
6) Immigration Response Task Force	\$	-	0.0% \$			CHRA
7) Northeast Ecumenical Stewardship Council	\$	-	0.0% \$			TILDev
8) PC(USA) - Youth Connection and Youth Triennium	s	-	0.0% \$		0.0%	PDA Covid-19
 Presbytary Loose Offering (other - Funded by 19)) (as received) Designated/Directed Mission (other- Funded by 18) (as gifted) 	\$ \$	-	0.0% 5			Confirm C
11) Community Day Care of Waltham	ŝ		0.0% 5			PLC Fund
12) Grants - Restricted (from Trustee Funds - Funded by 12 (as awarded)	\$	-	0.0% \$	-	0.0%	
C. Presbytery Staff, Officer and Office Expenses	\$	191,928	76.3% \$	221,061	115.2%	
1) Moderator of Presbytery - Expenses	\$	1,200	0.5%		0.0%	
2) Trasurer - Salary	\$	21,012	8.4% \$	21,012	100.0%	
3) Treasurer - Related Expenses (Office and FICA)	\$	3,550	1.4% \$	3,705	104.4%	Other Inc.
4) Stated Clerk - Salary	s	31,182	12.4% \$	31,182	100.0%	Investmen
5) Stated Clerk - Related Expenses (FICA, Travel & Office, 403b)	\$	8,203	3.3% \$		90.6%	
6) Recording Clark - Stipend	\$	674	0.3% \$			Funda Cr
7) Audit Expenses	\$	4,500	1.8% \$		86.7%	Oper. Cri
8) Resource Presbyter - Salary and Offset	\$	41,099	16.3% \$		100.0%	
9) RP - Reimbursable Exps (CE, Mileage, Meals, Phone) & D&D, Pension	\$	10,788				
10) Insurances and phone services	\$	6,135	2.4% \$			Other Dis
11) Communications Coordinator - Salary	\$	30,000	11.9% \$			Funds Di
 Communications Coordinator - Related Exps (FICA, Benefits, Exps) YAV Site Coordinator - Salary 	s	8,295 23,400	3.3% \$		124.1%	403(b). Oper Disl
 YAV Site Coordinator - Salary YAV Site Coordinator - Related Expenses (FICA) 	ŝ	1,790	0.7% \$		58.3%	Oper Dat
15) PoB Web Site Support and Training	ŝ	100	0.0% \$		220.0%	
16) Nordham Building Manager			5			
17) Needham Building Manager - Related Expenses (FICA, Exps)	_		\$			
D. Prebytery Committee	<u>s</u>	7,550	3.0% \$		13.4%	
1) Presbytery Council/Training and Development		3,000	0.1% \$		217.7%	
2) Committee on Preparation for Ministry 3) Committee on Ministry	\$ \$	4,000	1.2% 3		4.0%	
 Committee on Ministry Committee Resources (Pers, COR, Nom) 	ŝ	4,000	0.0% 5		4.0%	
5) Permanent Judicial Commission	ŝ	250	0.1%		0.0%	
E. G1 and Synod Per Capita and Connectional Expenses	\$	26,948	10.7% \$	26,557	98.5%	
1) Connectional Support to General Assembly and The Synod of the NE	\$	26,948	10.7% \$	26,557	98.5%	
2) POB - Omenal Assembly 2020 Expenses	\$		0.0%		0.0%	
DISBURSEMENTS Total:	\$	251,426	100.0% \$		123.4%	
Surplus (Definit)	\$	(2,727)	1	28,723		

Presbytery of Boston - Board of Trustees Funds Actual - December 32,2020

Restricteed Cash, Investments and Loans	Mari	tet Value
Cush	\$	28,901.90
Savings	\$	103,775.70
PILP Investment Mission Monsy Fund, 24 and 36 month Fixed Notes (Note: \$200,000 from the EBF-Cont. Educ. fixed principal balance and \$95,000 from The Lynn Rodev. FdMinimum Permanent Fund)	s	295,000.0
Charles Schwab & Co., Inc. (Cost Value - \$ 650,000)		1,296,984.24
Investments Long Cash	s s	1,296,984.2
Operating Loans	ŝ	13,254.4
Woroniar - \$ 7,254.45 Sommerville - \$ 6,000.00 inventment Loan		10,000
BCLP	\$	25,000.0
Dot 1	5	1,762,924,3
Bastrictad Funds		
Trustee Fund - Loans to Churches	\$	13,254.4
Trustee Fund - Restricted Operating	\$	257,131.5
Knoeland Fund - Regular	\$	5,704.3
Knoeland Fund - Special	\$	1,671.3
Presbytery Congregational Development Fund	\$	37,023.9
Minister's Emergency Fund	\$	42,003.9
John Gildhrist Fund	\$	27,195.8
The Robie Fund (\$40,000 minimum permanent fund)	\$	63,995.2
The Lynn Redevelopment Fund (\$ 174,545 minimum permanent fund)	\$	333,302.5
Roxbury Presbyterian Church Reserve Fund	\$	
East Boston Funds		
Continuing Education (\$ 200,000 minimum permanent fund)	\$	316,547.1
Equity Sharing	\$	370,732.8
Missions	\$	120,580.5
Elizabeth Pultz Fund	\$	11,774.2
Ft. Square Fund	\$	61,347.2
Noodham Fund	\$	61,757.0
Undistributed Accrued Income	\$	
Change in Value of Investments (decrease in value distributed 12-31-18)	\$	
Agnes Young Fund	5	38,902.18
	S	1,762,924.3

Mission Statement of the Presbytery of Boston

As we use to be faithful witnesses to Christ in loving service together, the Possbytary of Boston will support the "Onse Ends of the Church" by: 1) Strangthening and georeing the congregations of the prodytary by providing galaknow and resources for their ministries and by encouncing partnerships. 2) Engaging in product and the initiation of prace, justice and kindense, evagedism and witness. 3) Providing patient and their families and their families.

Budget for FY 2020 and PY 2019-2020		Budget PY '19-'20		Actual	Actual PY '19-'20		Actual	2828 Balancer an	2929 Balances and Cash Flow		
I. Income - All Sources	P			FY '20			Aug-Dec '20				
1) YAV Support											
- Cecilia Roseo	\$	4,000			\$	1,000					
- Man Chamlee	\$	2,000			5	405					
- Rebelah Woodhum	\$	4,000			5	2,100					
- Siera Mink	\$	4,000	\$	1,500	\$	4,573		Relation			
								Checking Savings	\$ 1,5 \$ 24,5		
2) Gmata								7/31/20	\$ 26,0		
- National YAV Office Grant	\$	10,000			\$	21,460					
- Presbytery Restricted Grant								01/01/20	\$ 33,8		
 New England PPO Orant/Synod Presbytetan Hanger Program 								hoome Disburgenents	\$ 32,4 \$ (40,2		
- Other Grant Support								7/31/20	5 26.0		
3) Partner Agency and Church Commitments											
- Hattlord Street Presbyterian Church	5	5,000			5	1,000					
- A Place to Turn, Natick	5	5,000	5	3,000	5	6,000		Fundr	_		
								Inv. Income	\$		
- Camp Wilmont	\$	5,000			\$	600		Operating Fund	\$ 26,0		
- Eliot Presbyierian Church	5	5,000	5	2,500	5	5,000		7/31/20	\$ 26,0		
 Living Waters Boston Faith & Justice Network 	5	5,000			5	2,500		Other Income	_		
- Better Futures Project, CREW								Investment			
								Operating Cr	\$ 4		
- Church Giffs	\$	7,500		6,666	\$	13,829		7/31/20			
- Individual Gifts	\$	7,500	\$	1,000	\$	7,235					
- IFT Deposits			5	1,634	5	5,173		Other Disburse	-		
- Prodytary of Boston - Fundraising					\$	544		Openting Diab 7/31/20			
- Trituitee Match Program 2019 (Qual Inc \$9,993)	\$	15,000	\$	15,000	\$	15,000					
- August through December Mi9scellaneous Income			\$	749			\$ 74	9			

RESOURCES Total: \$ 79,000 \$ 32,049 \$ 86,419 \$ 749

\$ 38,977 \$ 50,227 \$ 89,294

\$ 60,482 \$ 192,812 \$ (164,92 \$ 37,612 \$ 1,200 \$ 1,566 \$ 300 \$ 1,566 \$ 300 \$ 1,566 \$ 300 \$ 3,771 \$ 731 \$ 4,291 \$ 4,291 \$ 5,500 \$ 1,525 \$ 3,000 \$ 3,0

\$ \$ 30,000 \$ 4,200 <u>\$ 22,940</u> <u>\$ 22,940</u> <u>\$ 22,940</u> <u>\$ 1,900</u> <u>\$ 3,900</u> <u>\$ 25,044</u> <u>\$ 25,044</u> <u>\$ 25,044</u> <u>\$ 33,944</u> 200 Per Capita GA - \$ 8.85 Byrod - \$ 4.10 Press - \$ 4.2.05

			Budget		Actual		lateal	Actual		
1.	Disburgements	P	PY '19-'20		FY '20	P	(*19 -'20	Aug-Dec -720		
4.	Personal	\$	43,249	\$	22,626	5	42,241	5		
1)	YAV Stipmd	\$	14,850	\$	5,850	\$	13,050			
2)	Annual Payroll Tax	\$	1,790	\$	1,044	\$	1,789			
3)	Site Coordinator (through PoB payroll)	\$	23,400	\$	13,650	\$	23,400			
4)	Food Justice Educator	\$	3,200	\$	1,920	\$	3,840			
5)	YAV Insumoe			\$	162	\$	162			
8.	Lising Costs	\$	33,950	\$	15,600	5	31,586	\$		
1)	Rent	\$	31,200	\$	15,600	\$	31,200			
	Utilities (heat, electricity)					\$	46			
3)	"T" Pass	\$	2,750			\$	340			
C.	Program Costs	\$	5,785	\$	2,007	5	2,803	\$		
1)	Orientation	\$	500			\$	796			
2)	Conference Retreats	\$	800	\$	2,007	\$	2,007			
3)	Internet	\$	490							
4)	Dinner Days and Initial Food	\$	1,105							
5)	Travel and Lodging	\$	500							
6)	Denisison Institute	\$	2,400							
D. J	Administrative	\$	1,636			5	1,500	5		
) Post Office Box Rental	\$	136							
2) Board Expanse	\$	1,500			\$	1,500			
E.	Fundraising	\$	850	\$		\$		\$		
1) Postage	\$	250							
	2) Events	\$	400							
3	 Postage and Dasign 	\$	200							
	DISBURSEMENTS Total:	5	85,461	5	40,233	5	78,130	5		

N.B. The actual figures for the program year are provided as general information only. They are not reconciled to the general ledger.

	2020 Per	Capita Appo	rtionme	nt and Mem	ber	Church Max	kon /	Pledges an	d Gifts		December					
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